

No.12022/01/2016-DMEO  
**NITI Aayog**  
**Government of India**  
**(Development Monitoring and Evaluation Office)**

Applications are invited to fill-up the post of Director General (DG), Development Monitoring and Evaluation Office (DMEO), equivalent in rank and status of an Additional Secretary to the Government of India. The DG would head the DMEO which is an attached office of the NITI Aayog with a mandate to monitor and evaluate the Government funded programmes. DMEO office is housed in the NITI Aayog Bhawan in New Delhi. The DG would have full functional autonomy in the matter of discharge of its functions. The details of terms and conditions of appointment, eligibility, etc. are given below:-

**A. ELIGIBILITY**

- i. A candidate from the Central Organized Services working at the level of additional Secretary to the Government of India or an SAG level officer with 3 years of regular service or a professional in the relevant field from the open market would be eligible for consideration to the post.
- ii. The candidate should at least have post-graduate degree in Economics or Management or Public Policy or Statistics from a recognized and reputed University/Institute. PhD in these disciplines would be a bonus.
- iii. In the case of the candidates from the open market, experience of at least 15 years in evaluation or monitoring or implementation of Government programmes or any other relevant research experience at appropriate level backed by suitable publication records.
- iv. In the case of the candidates from the open market, the candidate should have headed a Research/Evaluation organization in addition to having a strong intellectual credentials and qualities of leadership.

**B. TENURE**

If the candidate selected is from the Central Organized Services, he/she would be engaged on deputation basis for a period of 3 years (extendable by 2 years) whereas in the case of the candidate from the open market, the engagement would be on contractual basis for a period of 3 years (extendable by 2 years) from the date the officer joins the assignment.

**C. PAY, ALLOWANCES AND PERKS**

If the candidate selected is from the Central Organized Services, he/she would be entitled to the pay, allowances and perks allowed to an Additional Secretary level officer engaged on deputation basis in the Government of India. However, in the case of the candidate from the open market, the officer would be entitled to the following:

- i. Salary (Pay + Dearness Allowance) equivalent to an Additional Secretary level officer in the Government of India;
- ii. House Rent and Medical Allowance @ Rs.40,000/- and Rs.10,000/- respectively on monthly basis;
- iii. Office vehicle; and
- iv. His/her entitlements for official travels would be equivalent to an Additional Secretary level officer in the Government of India.

#### **D. AGE LIMIT**

In the case of deputation, the age of the candidate should not exceed 56 years whereas in the case of candidate from the open market, the upper age limit would be 60 years.

#### **E. GENERAL CONDITIONS**

- (i) Candidates are expected to furnish their full details of track record as per the requirement for eligibility.
- (ii) Candidates will need to produce proof in support of the information furnished in their applications as and when required.
- (iii) Applications along with CVs complete in all respects should reach Joint Secretary (Admn.), Development Monitoring and Evaluation Office, NITI Aayog, Room No.212, Sansad Marg, New Delhi- 110001, within 30 days from the date of publication of this advertisement in the Employment News.
- (iv) In case of candidates from the Central organized services for deputation, the applications should be duly forwarded by their cadre controlling authority along with the following:
  1. Cadre/department Clearance/Specific No Objection.
  2. Photocopies of the Annual Confidential Reports/ Annual Performance Appraisal Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
  3. Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India (format enclosed);
  4. Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned(format enclosed); and
  5. List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate, as the case may be. (format enclosed)

**PROFORMA**

1.	Post applied for		<i>Passport size photograph</i>	
2.	Name of applicant			
3.	Present Office Address			
4.	Dates of: <ul style="list-style-type: none"> <li>i. Birth</li> <li>ii. Joining Govt. service</li> <li>iii. Retirement</li> </ul>			
5.	If from organized services: <ul style="list-style-type: none"> <li>i. Name the service</li> <li>ii. Batch of recruitment</li> <li>iii. Present Post with Pay Grade and date of joining</li> </ul>			
6.	Educational & Professional qualifications			
	Qualifications	Completed in	Name of Institutes	Subjects
a.				
b.				
c.				
d.				
7.	Details of employment <i>(from present to past. Give brief on work done in each employment/posting. Use separate sheets if needed)</i>	a..... b..... c..... d..... e.....		
8.	Nature of present employment (regular/deputation/private, etc.)			
9.	In case present employment is on deputation basis, please state:			
	a. Name of parent organization			
	b. Date and period of deputation			
10.	List of publications in the relevant field			

	in reputed magazines or newspapers. (attach copies of publications)	
11.	List research or evaluation of government funded programmes carried out by the applicant	
12.	Any awards won in the relevant field	
13.	Any other relevant information.	

**Date:**

**Signature of Candidate**

**Place:**

**Mobile:**

**Email:**

**FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED ALONG WITH THE  
APPLICATION OF CANDIDATE APPLYING FOR DEPUTATION**

**INTEGRITY CERTIFICATE**

After scrutinizing the Annual Performance Appraisal Reports of Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of <name of post applying for> in the Development Monitoring and Evaluation Office, NITI Aayog for deputation, it is certified that his/her integrity is beyond doubt.

*(To be signed by an Officer of the  
rank of Deputy Secy. or above)*

Name & Office Seal:

Date:

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceedings or criminal proceedings is either pending or contemplated against Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of <name of post applying for> in the Development Monitoring and Evaluation Office, NITI Aayog for deputation.

*(Authorized signatory)*

Name & Office Seal:

Date:

**NO PENALTY CERTIFICATE**

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of <name of post applying for> in the Development Monitoring and Evaluation Office, NITI Aayog for deputation, in the past.

*(Authorized signatory)*

Name & Office Seal:

Date: