Instructions for filling the form

1. Post: Select the post for which applying for

2. Name: Enter name (as in Class 10th/High School Certificate)

3. Father's Name: Enter father's name (as in Class 10th/High School Certificate)

4. Address: Enter present address for correspondence with PIN code in full.

5. Date of Birth: Enter date of birth in DD/MM/YYYY format only (as in CLASS 10th/High School Certificate). For e.g.: If candidate's date of birth is 13th August, 1993, fill as 13/08/1993.

6. Contact Number: Enter landline phone number, if any, with the relevant STD/ISD Code (enter only numbers e.g. 01123042421)

7. Mobile Number: Enter 10 digit mobile number correctly (without pre-fixing ZERO). (option provided to enter digits from 10-15)

8. E-mail ID: Enter correct and valid e-mail ID.

9. Educational Qualifications:

   — *For Graduation*
   - Mention the discipline against the course selected by using the drop menu. For e.g.

Course	Discipline
B.Tech	Civil
B.A.	Economics
B.Sc.	Statistics

   — *For Post-graduation*
   - Mention the discipline against the course selected by using the drop menu

Course	Discipline
M.A.	Economics
M.Sc.	Statistics
M.B.A.	Finance

   — *For additional educational qualifications*
   Select the additional educational qualifications. Also, mention the discipline against the course.

10. Experience
    Mention the area of experience, Employer's name, Period of Experience.
    The **period of experience** may be correctly mentioned as per the work experience document/ certificate.

11. Present salary/ Last salary structure: Mention the present salary/ last salary (**monthly** remuneration) in your current organization.

12.	Detailed Resume	Upload latest resume in .pdf format only.

NOTE:

1. Candidates must ensure that they are fulfilling all eligibility conditions while applying for engagement of Consultant on the date of submission of application. They may refer to the advertisement uploaded on the website of NITI Aayog.
2. Candidates are requested to fill all the entries in their own interest. Data related to minimum educational qualifications with respect to the post concerned should be filled invariably. **Data related to experience (especially period of experience) should be mentioned correctly as indicated in their available documents with the candidate.**
3. Application will be accepted ONLINE only on the link provided on the Website of NITI Aayog from 28th September 2016 (10:00 hours) onwards. The last date of submission of ONLINE application is 18th October,2016 (24:00 hours), after which link will be disabled. No other mode of application will be accepted.
4. Candidates are advised to indicate their active and valid e-mail IDs in the ONLINE application and check their e-mails at regular intervals.
5. NITI Aayog does not assume any responsibility if any candidate is not being able to submit his/her application on account of technical reasons or for any other reason beyond the control of NITI Aayog.
6. Candidates are strongly advised to apply well in time without waiting for the last date for submission of ONLINE application.
7. Candidates need not send the printout of the ONLINE application or any other supporting documents.
8. In case of any clarification on web related issues, please contact (i) e-mails: mini@gov.in and shehnaz.nayeem@gov.in and (ii) Tel. 23042111 before submitting the form online.
9. In case of any clarification other than web related issues, please contact at recruitment-niti@gov.in.