

Instructions For The Candidates

1. Name: Enter name (as in CLASS 10th/High School Certificate)
2. Father's Name: Enter father's full name (as in CLASS 10th/High School Certificate)
3. Address: Enter present address for correspondence with 6-digit PIN code
4. Date of Birth: Enter date of birth in DD/MM/YYYY format only (as in CLASS 10th/High School Certificate). For e.g.: If candidate's date of birth is 13th August, 1993, fill as 13/08/1993
5. Contact Number: Enter landline phone number, if any, with the relevant STD/ISD Code
6. Mobile Number: Enter 10 digit mobile number correctly (without prefixing ZERO). (option provided to enter digits from 10-15)
7. E-mail ID: Enter correct and valid e-mail ID
8. Educational Qualifications:

— For 10th/12th Class/Senior Secondary

- Indicate the discipline/subject studied in brief. Discipline may include Science and further specification. e.g. Science(Medical), Science(Non-Medical) etc.
- In case the candidate has pursued other than senior Secondary, they may enter Discipline against it.

— For Under Graduate/Graduate/Postgraduate/Higher Studies

- Mention the discipline against the course selected by using the drop menu. For e.g.

<u>Course</u>	<u>Discipline</u>
B.Tech	Electronics

- Master's degree in Science

— Press Add button for additional qualifications, if any

In case the candidate has pursued qualification other than M.sc/B.Tech, they may enter Discipline against it.

9. Experience Details: Enter number of years against the relevant field alongwith brief description, not more than 100 characters
- 10 Employment Details: - Fill-in relevant entries in the columns
- Press add button for additional details, if any.
- 11 Detailed Resume: Upload latest resume in .pdf format only

NOTE:

1. Candidates must ensure that they are fulfilling all eligibility conditions while applying for the post/posts on the date of submission of application. They may refer to the advertisement for the posts of Manager, atal Innovation Mission uploaded on the website of NITI Aayog.
2. Candidates born before 1st Oct 1971 are not eligible to apply for the post of Manager.
3. Candidates are requested to fill all the entries in their own interest. Data related to minimum educational qualifications with respect to the post concerned should be filled invariably.
4. Application will be accepted ONLINE only during 29 Sep 2016 (00:00 hrs.) to 20th Oct 2016 (23:59 hrs.), after which link will be disabled. No other mode of application will be accepted.
5. Candidates are advised to indicate their active and valid e-mail IDs in the ONLINE application and check their e-mails at regular intervals.
6. NITI Aayog does not assume any responsibility if any candidate is not being able to submit his/her application on account of technical reasons or for any other reason beyond the control of NITI Aayog.
7. Candidates are strongly advised to apply well in time without waiting for the last date for submission of ONLINE application.
8. Candidates need not send the printout of the ONLINE application or any other supporting documents.
9. In case of any clarification on web related issues, please contact (i) e-mails: nic-niti@gov.in before submitting the form online.
10. In case of any clarification other than web related issues, please contact at uksharma@nic.in