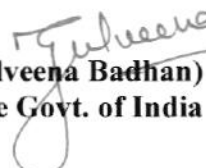


F.No. A-12018/02/2016-Adm.III
Government of India
NITI Aayog

Sansad Marg, New Delhi
Dated the 9th August, 2018

Subject: Seeking comments of stakeholders on framing of draft Recruitment Rules for various posts of Staff Car Drivers in NITI Aayog.

In compliance with the DoP&T instructions contained in O.M. No. AB-14017/61/2008-Estt.(RR) dated 13th October, 2015, NITI Aayog invites comments from the stakeholders in respect of draft Recruitment Rules for various posts of Staff Car Drivers in NITI Aayog. Comments may be given in the matter at [rradm4-niti@gov.in](mailto:radm4-niti@gov.in) within 30 days of such publication in the website of NITI Aayog.


(Gulveena Badhan)
Under Secretary to the Govt. of India

Encl.: Draft Recruitment Rules for various posts of Staff Car Drivers in NITI Aayog.

[To be published in the Gazette of India, Part II, Section 3, Sub-section (i)]
Government of India
National Institution for Transforming India (NITI Aayog)

Notification

New Delhi, the

2018

G.S.R.- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Planning Commission (Staff Car Driver) Recruitment Rules, 2010, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Staff Car Drivers in the National Institution for Transforming India (NITI Aayog), namely:-

- Short title and commencement.-** (1) These rules may be called the National Institution for Transforming India (Staff Car Driver) Recruitment Rules, 2018.
(2) They shall come into force on the date of their publication in the Official Gazette.
- Application.-** These rules shall apply to the posts specified in column (1) of the Schedule annexed hereto.
- Number of posts, classification and Level in Pay Matrix.-** The number of the said posts, its classification and the Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. **Method of recruitment, age limit, qualifications etc.** – The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule.

5. **Disqualification.-** No person,

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any other person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post.	Number of post.	Classification.	Level in Pay Matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
1. Staff Car Driver (Ordinary Grade)	4* (2018) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-2 (Rs. 19900-63200)	Not applicable.

Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(6)	(7)	(8)	(9)
<p>18-25 years* (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government).</p> <p>Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti district and Pangri Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).</p>	<p>Essential:</p> <p>(i) Possession of a valid driving license for motor cars;</p> <p>(ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>(iii) Experience of driving a motor car for at least 3 years; and</p> <p>(iv) Pass in 10th standard.</p> <p>Desirable:</p> <p>3 years' service as Home Guard/Civil Volunteers.</p> <p>Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority.</p> <p>Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage</p>	Not Applicable.	Two years for direct recruits or re-employed.

* If the 'direct recruitment' is to be made by 'direct open competitive examination', the age limit would be 18-27 years.	of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.		
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Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)
Deputation/absorption failing which by direct recruitment. For Armed Forces Personnel: Deputation/ re-employment.	<p>Deputation/Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in Level-1 in Pay Matrix in the NITI Aayog who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level-1 in Pay Matrix in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column (7).</p> <p>Deputation/ re-employment for Armed Forces Personnel: The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/ absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation):</p> <p>i) Under Secretary (Administration) – Chairman ii) Under Secretary (Staff Car Cell) – Member iii) A Group 'A' Officer, NITI Aayog – Member</p>	Not applicable.

Name of post.	Number of post.	Classification.	Level in Pay Matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
2. Staff Car Driver Grade II	3* (2018) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-4 (Rs. 25500-81100)	Non-Selection.

Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(6)	(7)	(8)	(9)
Not Applicable.	Not Applicable.	Not Applicable.	Not Applicable.

Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)
Promotion	Promotion: Staff Car Driver (Ordinary Grade) in Level-2 in Pay Matrix (Rs. 19900-63200) with 9 years of regular service in the grade and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotion Committee (for considering promotion): i) Under Secretary (Administration) – Chairman ii) Under Secretary (Staff Car Cell) – Member iii) A Group 'A' Officer, NITI Aayog – Member	Not applicable.

Name of post.	Number of post.	Classification.	Level in Pay Matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
3. Staff Car Driver Grade I	2* (2018) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level-5 (Rs. 29200-92300)	Non-Selection.

Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(6)	(7)	(8)	(9)
Not Applicable.	Not Applicable.	Not Applicable.	Not Applicable.

Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)
Promotion	Promotion: Staff Car Driver Grade-II in Level-4 in Pay Matrix (Rs. 25500-81100) with 6 years of regular service in the grade or with a combined service of 15 years in Staff Car Driver Grade-II and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotion Committee (for considering promotion): i) Under Secretary (Administration) – Chairman ii) Under Secretary (Staff Car Cell) – Member iii) A Group 'A' Officer, NITI Aayog – Member	Not applicable.

Name of post.	Number of post.	Classification.	Level in Pay Matrix	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
4. Staff Car Driver (Special Grade)	1* (2018) *Subject to variation dependent on work load.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Level-6 (Rs. 35400-112400)	Non-Selection.

Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(6)	(7)	(8)	(9)
Not Applicable.	Not Applicable.	Not Applicable.	2 years.

Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment / deputation / absorption, grades from which promotion / deputation / absorption to be made	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)

Promotion	<p>Promotion: Staff Car Driver Grade-II in Level-5 in Pay Matrix (Rs. 29200-92300) with 3 years of regular service in the grade.</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion):</p> <ul style="list-style-type: none"> i) Under Secretary (Administration) – Chairman ii) Under Secretary (Staff Car Cell) – Member iii) A Group 'A' Officer, NITI Aayog – Member <p>Group 'B' Departmental Confirmation Committee (for considering confirmation):</p> <ul style="list-style-type: none"> i) Under Secretary (Administration) – Chairman ii) Under Secretary (Staff Car Cell) – Member iii) A Group 'A' Officer, NITI Aayog – Member 	Not necessary.
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F.No. A-12018/02/2016-Adm.III

(Gulveena Badhan)
Under Secretary to the Government of India

To

**The Manager,
Govt. of India Press
Ring Road, Mayapuri,
New Delhi.**

Copy to:-

1. Department of Personnel & Training (RR Section), North Block, New Delhi-110 001 with reference to their ID No.....dated.....
2. The Secretary, UPSC, New Delhi with reference to their letter No.....dated.....
3. Ministry of Law (Legislative Department), Legislative-I Section, Shastri Bhavan, New Delhi-110 001 with reference to their ID No.....dated.....
4. Vidhai Vibhag, Rajbhasha Khand, Room No. 723-A, A Wing, Shastri Bhavan, New Delhi-110 001.
5. The Chief Librarian, Lok Sabha Secretariat (with spare copies).
6. Lok Sabha Secretariat (for the Committee on Subordinate Legislation)
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9. Administration I/II/III Sections, NITI Aayog
10. Library, NITI Aayog/PEO Library

(Gulveena Badhan)
Under Secretary to the Govt. of India