

Sansad Marg, New Delhi

Dated: 01.03.2017

CIRCULAR

Subject: Engagement of retired Staff Car Drivers on short term basis to run the Government Staff Car of NITI Aayog.

National Institute for Transforming India (NITI) Aayog, Government of India, invites application for engagement of retired Staff Car Drivers (SCD) on short term basis to run the Government vehicles of NITI Aayog.

2. There is a tentative requirement of four (04) SCDs which may increase/decrease as per the requirement of NITI Aayog. This Aayog has the right to terminate the services of the engaged SCD at any time without assigning any reason.

3. Terms and conditions for engagement of retired Staff Car Drivers are at Annexure-I. Interested applicants may submit the duly filled application form placed at Annexure-II. The application should be submitted to Admn. IV Section (Room No. 415), 4th floor, NITI Aayog, Sansad Marg, New Delhi on or before 31.03.2017 positively.


(Sunil Kumar)

Under Secretary to the Govt. of India

**Government of India
NITI Aayog
(Adm. IV Section)**

**TERMS AND CONDITIONS FOR ENGAGEMENT OF RETIRED STAFF CAR
DRIVER ON SHORT TERM BASIS**

1. **Name of the Post :** Staff Car Driver
2. **Number of Posts:-** 04(Four)
3. **Period of Engagement:** Initially for a period of one year extendable upto 3 to 5 years on yearly basis subject to being found fit or quality of their performance.
4. **Age:** Should be a retired Staff Car Driver of Central Government.
5. **Qualification:** Possession of a valid driving license for motor cars. Should be medically fit to run government vehicles.
6. **Method of recruitment:** Selection of the Staff Car Drivers will be made by a Screening Committee comprising of the following Officers of NITI Aayog:
 - (i) Deputy Secretary (Admn.) : Chairman
 - (ii) Under Secretary (Admn.) : Member
 - (iii) Under Secretary, Staff Car Cell : Member
7. **Remuneration :** *“the retired Staff Car Drivers will be engaged on the basis of the remuneration @ Rs. 14,600/- per month per person or on the basis of formula of Last Pay Drawn + DA –Pension, whichever is less. The Drivers will be paid additional remuneration on pro-rata basis for their additional duty hours”.*

**APPLICATION FOR THE POST OF STAFF CAR DRIVERS IN NITI AYAOG
(ONLY FOR RETIRED STAFF CAR DRIVERS)**

1. Name of the applicant:
2. Age as on 01.02.2017:
3. Details of the valid Driving License (copy should be enclosed) :
4. Marital Status:
5. Details of basic Pension + DA (copy should be enclosed):
6. Address for communication:
7. Permanent Address:
8. Mobile No. :
9. Date of retirement from Govt. Service:
10. Whether belongs to SC/ST/OBC/General:
11. Whether able to perform duties beyond office hours/
Saturdays/Sundays/Holidays or not:
12. Whether suffering from heart disease/color blindness or not:

Signature of the applicant: _____

Name of the Applicant: _____

Date of Application: _____