

F.No.D-14016/08/2018-Gen.IV
Government of India
NITI Aayog
(General IV Section)

Sansad Marg, New Delhi-110001
Dated the 9th March, 2017

Subject :- Invitation for online bids for Comprehensive Annual Maintenance Contract of all kinds of Air Conditioners installed in the Building of NITI Aayog and at the residential offices of Senior Officers of NITI Aayog - Reg.

The Tender Opening Committee (TOC) and Tender Evaluation Committee (TEC) has been constituted with the following composition with the approval of Head of Department (HOD), NITI Aayog:

2. The composition of Tender Opening Committee (TOC) and Tender Evaluation Committee (TEC) is proposed as follows:

Tender Opening Committee (TOC):-

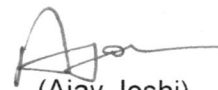
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|-------|---------------------------------------|------------|
| (i) | Shri Ajay Joshi, US (G-3&4) | - Chairman |
| (ii) | Shri S. Sundaram, Tech. Director, NIC | - Member |
| (iii) | Shri N.S. Rawat, SO (Gen-3) | - Member |

Tender Evaluation Committee (TEC) :-

- | | | |
|-------|----------------------------------|------------|
| (i) | Shri Ram Vilas Premi, US (Parl) | - Chairman |
| (ii) | Shri K.R. Murmu, SO (Accounts-I) | - Member |
| (iii) | Shri Dheeraj Kumar, T.O, CMU | - Member |

3. The e-tender will be opened on 13.04.2018 (at 3.00 p.m.) in Room No. 411, NITI Aayog. All the Members of Tender Opening Committee are requested to open the tender bids on the scheduled date and time and submit the same to Tender Evaluation Committee.

4. On getting the documents from the TOC, the Tender Evaluation Committee is requested to evaluate the bids received from the bidders and recommend a suitable firm for awarding the Comprehensive Annual Maintenance Contract of all kinds of Air Conditioners installed in the building of NITI Aayog and at the residential offices of the Senior Officers of NITI Aayog.



(Ajay Joshi)

Under Secretary (Gen. 3&4)

To

- (i) Shri Ajay Joshi, US(G-3&4)
- (ii) Shri S. Sundaram, Tech. Director, NIC
- (iii) Shri N.S. Rawat, SO(Gen-3)
- (iv) Shri Ram Vilas Premi, US (Parl)
- (v) Shri K.R. Murmu, SO(Accounts-I)
- (vi) Shri Dheeraj Kumar, T.O, CMU

(अजय जोशी)
(AJAY JOSHI)
अवर सचिव / Under Secretary
नीति आयोग / National Institution
for Transforming India (NITI)
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

Copy to:-

- (i) Shri Sundaram, Technical Director, NIC, NAU to upload the Tender Notice on the web site Central Public Procurement Portal
- (ii) Director (G & T) with the request to upload the Tender Notice on the web site of NITI Aayog. 521

No. D-14016/08/2018-Genl-IV
Government of India
NITI Aayog
(General-IV Branch)

Sansad Marg, New Delhi
Dated the 7th March, 2018

E-Tender Notice

Subject:- Invitation for online bids for Comprehensive Annual Maintenance Contract of all kinds of Air Conditioners installed in the Building of NITI Aayog and at the residential offices of the Senior Officers of NITI Aayog- Reg.

Online bids are invited from experienced Firms/Agencies/Companies for Comprehensive Annual Maintenance Contract of different kinds of Air Conditioners in the Building of NITI Aayog and at the residential offices of the Senior Officers of NITI Aayog.

2. The details of rates are to be quoted in the format enclosed as **Annexure-II** in Indian Rupees. No overwriting is allowed in Annexure-II and in case instances of overwriting are found, the concerned bid(s) will summarily be rejected.

3. **In case of online tenders, the scanned copy of the requisite amount of Earnest Money Deposit (EMD) of Rs.30,000/- (Rupees thirty thousand only) must be uploaded with the bid and the original is to be submitted in a sealed envelope superscribed with the words "Tender for Comprehensive Annual Maintenance of Air Conditioners" and the same has to be dropped in the EMD Box placed in the Reception Area of NITI Aayog Building within the office hours w.e.f. 13.03.2018 (02.00 p.m.) till 11.04.2018 (upto 0200 p.m.).**

4. Terms & conditions of the instant tendering process are as given at Annexure-III. The scope of work and General Instructions for Bidders is given at Annexure-IV. Instructions for online Bid Submission are as given at Annexure-V. The details of required documents to be submitted in support of the eligibility criteria are also to be uploaded/enclosed alongwith the bid and the requirement of such documents is indicated at Annexure-VI.

5. **The tender shall be closed to public at 02.00 p.m. on 11.04.2018 and opened on-line at 03.00 p.m. on 13.04.2018 by the duly constituted Tender Opening Committee.** The representatives of firms/agencies/companies who wish to be present to view the Tender Opening process will be allowed to do so.

6. The NITI Aayog reserves the right to cancel the tender at any time/stage or relax/amend/withdraw any of the terms and conditions contained in the Tender Document without assigning any reason thereof. No inquiry will be entertained after the submission of bids.

7. In case of withdrawal by any bidder from the scope of the tendering process at any stage before the finalization of the same, the EMD of the concerned bidder will stand forfeited.

8. The first requirement of participation in e-tender is to have a digital signature. Instructions to the Bidders to submit the bids online are also enclosed herewith as Annex-III.

9. Complete tender documents may be downloaded from the website of Central Public Procurement Portal (<http://eprocure.gov.in>) from the date of publication. The tender notice may also be downloaded from official website of NITI Aayog <http://niti.gov.in>


10. The **validity** of bid is **180** days from the date of opening of financial bid.

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(अजय जोशी)
(AJAY JOSHI)
अवर सचिव/Under Secretary
नीति आयोग
for

11. Information on any issue of corrigendum related to this tender will be issued only on website(s) mentioned in Para 10 above.


(Ajay Joshi)

Under Secretary to the Govt. India

Tele No: 23096733

For and behalf of the President of India

Copy to:-

- (i) Shri Sundaram, Technical Director, NIC, NAU to upload the Tender Notice on the web site Central Public Procurement Portal
- (ii) Director (C & I) with the request to upload the Tender Notice on the web site of NITI Aayog.

Enclosures :

1. Application Form
2. Application for Financial Bid
3. Terms and Conditions
4. Scope of Work and General Instructions for Bidders
5. Instructions for online bid submission)
6. Check list for documents to be submitted along with the Bid

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for Transforming India (NITI)
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

Application with Details about the Firms/Bidder

1. Name of Tendering Company/
Firm/Agency _____
(Attach certificate of registration) _____

2. Status of the Firm
(whether of the Owner/Partner/Director) : _____

3. Name of proprietor / Director : _____
of Company / Firm / Agency _____

4. Full Address of Reg. Office : _____

Telephone No. : _____

Fax No. : _____

E-Mail Address : _____

5. Full Address of Operating
/ Branch Office : _____

Telephone No. : _____

Fax No. : _____

E-Mail Address: _____

6. Banker of Company/Firm/Agency : _____
with full address (Attach certified
copy of statement of A/C for the last
one years) _____

Telephone Number : _____
of Banker

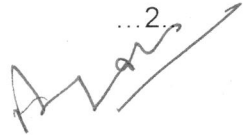
7. PAN / TIN No. : _____
GST Registration No.
(Attach attested copy)

8. Details of EMD (Rs.30,000/-)
(a) Banker's Cheque/DD No. : _____

(b) Dated : _____

(c) Name & Address of the issuing:
Bank. _____

(अजय जोशी)
(AJAY JOSHI)
अवर सचिव/Under Secretary
नीति आयोग/National Institute
for Transferring & Training

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9. Details of the major similar contracts handled by the tendering Company / Firm / Agency in the following format :

S. No.	Details of client along with address, telephone and FAX numbers	Amount of Contract (Rs.)	Duration of Contract	
			From	To
1.				
2.				
3.				
4.				

(If the space provided is insufficient, a separate sheet may be attached)

10. Experience Certificate (copy enclosed) in support of the condition as mentioned in Para 21 of the Terms and Conditions of the instant tendering process.


Signature of the authorized person _____

Name _____

Company Seal _____

Date:

Place:


(अजय जोशी)
(AJAY JOSHI)
अवर सचिव / Under Secretary
नीति आयोग / National Institution
for Transforming India (NTI)
भारत सरकार / Govt of India
नई दिल्ली / New Delhi

Bid Format

S. No.	Description	Nos. (Approx.)	CAMC charges per Unit (excluding taxes)	Total Charges (excluding taxes)
(1)	(2)	(3)	(4)	(Col. 3x4)
1.	Window AC 1.5 Ton	70		
2.	Split AC 1.5 Ton	248		
3.	Tower AC 2.0 Ton	10		
4.	Cassette AC	30		
Grand Total				

- Bidders are advised to quote the rate(s) excluding all type of taxes/levies including GST. The Number of Air Conditioners mentioned above shall be increased / decreased depending upon actual requirement of this Department.

(Authorized Signatory)
With Full Name, Designation & Company Seal




(अजय जोशी)
(AJAY JOSHI)
अवर सचिव/Under Secretary
नीति आयोग/National Institution
for Transforming India (NITI)
भारत सरकार/Govt of India
नई दिल्ली/New Delhi

ANNEXURE III
TERMS AND CONDITIONS

1. The contract for Comprehensive Annual Maintenance Contract of different types of Air Conditioners installed in the Building of NITI Aayog, at the residential offices of the Senior Officers of the NITI Aayog will include maintenance of different types of Air Conditioners installed in NITI Aayog, at the residential offices of Senior Officers of NITI Aayog. CAMC will be inclusive of washing, oiling, cleaning, greasing, gas charging, replacement of electrical and mechanical spare parts and repair of compressors, fans & motors including all labour charges to be incurred for the purpose. CAMC also includes installation & dismantling and shifting of ACs.
2. Services of Air Conditioners under contract shall also include installation and dismantling and shifting of ACs.
3. Whenever any defective part of any Air Conditioner (AC) is to be replaced, the make and type of the parts should be got approved. No AC or the parts thereof will be taken out by the deputed service engineer to the workshop without the prior approval of the Competent Authority in the NITI Aayog.
4. The successful bidder should physically verify all the ACs installed at the NITI Aayog and also at other places mentioned above to be covered under the CAMC and submit the verification report along with total number of ACs, brand and specifications immediately thereafter to the Under Secretary concerned. This must be done within 10 working days after the contract is awarded to the successful bidder. In absence of this report, no claim as regards any machine being faulty / defective since the beginning of the CAMC would be entertained later.
5. The bidders may note that total number of different types of ACs mentioned in the annexure may decrease or increase at the time of award of contract or thereafter, depending on the actual requirement. In case of increase or decrease of the ACs payment will be made on pro-rata basis as per the agreed rate(s), terms and conditioners of the contract.
6. The contractor should clearly specify the items/parts of the machines not covered under the contract. The rates chargeable for any component/items not specifically covered under the CAMC should be specifically mentioned in the bid.
7. If the warranty of any AC not covered under the CAMC expires during the period of contract, it will be deemed to get automatically covered under the running CAMC on a regular basis till the end of the CAMC with the successful bidder and payment will be done on pro-rata basis.
8. In case any AC is required to be taken out to workshop for repair, the transportation charges including loading/unloading and dismantling/reinstallation will be borne by the successful bidder. The firm will also provide some standby arrangement without any extra cost till the repaired AC is brought back and re-installed.
9. The firm selected on the basis of this tender exercise will be required to depute at least two full time service engineers with mobile phone facility at their own cost on regular basis on all working days and, if required, also on holidays for preventive maintenance and also to attend to complaints immediately.
10. The service engineers would report for duty at 9.00 (AM) at NITI Aayog on all working days and report to the Section Officer (Gen.IV). They will observe office timings as applicable in the offices proposed to be covered under this CAMC and mark their attendance every day.
11. In emergent cases they may be required to work beyond office hours and also on holidays for which no additional payment will be made either to them or to the successful bidder.

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12. If the service engineers posted at any of the offices proposed to be covered under the CAMC have to proceed on leave, even for a day, a suitable replacement will have to be provided by the selected firm under intimation to Under Secretary/Section Officer (Gen.IV), failing which an amount of Rs.1000/- (Rupees one thousand only) per day will be deducted from the amounts payable to the selected firm, for the number of days on which any service engineer remains absent from duty at the relevant offices.

13. The complaints lodged with the service engineer will be required to be attended by him on the same day. Any complaint that cannot be attended to by him will be required to be attended to by him by the next day positively.

14. If, at any point of time, the services of the service engineers provided by the firm are found either to be unsatisfactory or not to be of the expected level in any manner, the firm will be liable to change the service engineer immediately.

15. The selected firm should be capable of attending to all the complaints. If the firm fails to attend to a complaint within stipulated time, a penalty on a daily basis for any delay, equivalent to pro-rata contract charges payable per day or charges that may be required to be paid to an outside agency, to have the complaints attended to, whichever is higher, will be deducted from the firm's quarterly bill towards contract charges. In case there is any delay, any item that is got repaired from outside agency will be done at the risk and responsibility of the selected firm.

16. Payment will be made on a quarterly basis (at the end of every quarter) after the sanctioning authority satisfies himself that the services provided have been of the desired level and that the preventive maintenance checks were fully performed.

17. The agency which would be awarded the contract as a result of this tendering process, will be responsible for compliance of all statutory provisions relating to Minimum Wages, Provident Fund and Employees' State Insurance, etc., in respect of the persons deployed by it for duties at any of the offices proposed to be covered under this CAMC.

18. Incomplete Bids in any manner are liable to be rejected out rightly.

19. The Competent Authority reserves the right to conduct performance review of the service provider on contract at any time during the contract period and deficiencies, if any, noticed during any such performance review will result in termination of the contract. The Competent Authority further reserves the right to suo-moto terminates the contract by giving one month's notice at any point of time without assigning any reasons therefor.

20. It shall be the responsibility of the contractor to hand over all the Air Conditioners to the concerned offices proposed to be covered under the CAMC in working condition, after the completion of the contract, unless and until any of them is condemned as unusable after following due process as regards such condemnation.

21. The firms should have an experience of at least three years in maintenance of various type of ACs in the premises of at least one Government/Semi-Government Organisation/ Department/Ministries. A list of client(s) should be enclosed with the proper documentary proof. The bidder must submit the certificate from Government Departments/Ministries to the effect that the firm has given satisfactory service/performance along with the bids without which bid is liable to be rejected. The firm should submit experience certificate of maintaining at least 100 ACs in any Ministry/Department/Government Organisation or any combination of them, in any particular year (Financial Year / Calendar Year).

22. During the period of contract, if any mishap occurs due to electrocution or faulty fittings, it will be the responsibility of the contractor to compensate the loss on account of injury to any person /property under the act in force at that point of time.

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नई दिल्ली/New Delhi

23. All the pages of the tender document shall be signed by the authorized signatory of the firm with office seal as a token of acceptance of the same. The same should be enclosed with technical bid, failing which the technical bid shall be summarily rejected.
24. The firm would provide necessary tools and instruments to their service engineers for the purpose of servicing the equipments covered by the contract.
25. The bills raised by the firm should have all tax registration numbers printed in the bill. Copy of PAN and Registration of Service Tax should be enclosed. Validity of the Tax Registration shall be the sole responsibility of the firm.
26. In case of violation of any terms and conditioners are notices and if the services are found unsatisfactory, performance security is liable to be forfeited at the discretion of the Competent Authority.
27. The validity of bids will be **180** (one hundred eighty) days from the date of opening of tender. Further extension of validity of bid will be at the discretion of HoD, NITI Aayog.
28. Bidders can obtain clarification regarding the bidding conditions, bidding process or rejection of their bids. The enquiries relating to rejection of bids would be considered for reply / consideration only until **60 (sixty) days** after the date of award of contract.
29. All quoted rates shall be excluding of all taxes and levies under respective statutes. However, in pursuance of the Constitution (46th Amendment) Act, 1982, if any further tax or levy is imposed by the Statue, after the stipulated date for the receipt of tender including extensions, if any, the contractor shall be reimbursed the amount so paid, provided such payment, if any, is not, in the opinion of the Competent Authority of NITI Aayog (whose decision will be final and binding on the contractor) attributable to delay in execution of work within the control of the contractor or payable by the contractor not in connection with this contract in particular.
30. Any controversy or dispute arising out of this contract shall be referred to the sole arbitration of Additional Secretary (General Administration) or any Joint Secretary level officer of the NITI Aayog, New Delhi or to any officer nominated by him / her. There shall be no bar to the reference of dispute to the arbitration by such officer as nominated by the competent authority even though the said officer as an employee of the NITI Aayog, New Delhi might have dealt with the matter earlier or expressed his opinion thereon. In case the arbitrator to whom the matter earlier is originally referred to is transferred or vacates his office or is unable to act for any reasons, the Joint Secretary level officer shall be competent to appoint another person as arbitrator, who shall be entitled to proceed with the reference, from the stage at which it was left by his predecessor. No person other than the one nominated by the Additional Secretary/Adviser (General Administration) shall act as arbitrator. The decision of Additional Secretary/Adviser (General Administration) or the officer nominated by him shall be final and binding on the party / parties. The arbitration proceedings shall be held at an appropriate location in Delhi / New Delhi. The limitation for filing claim for arbitration is 180 days from the expiry of the contract period and in case no claim is filed within this period, it shall be presumed that there is no claim. The place of settlement of disputes shall be Delhi. In the case of settlement of dispute in the Court of Law, it will be in jurisdiction of Court at Delhi.
31. Subject to the above, the provisions of the Arbitration Act, 1996 or any statutory modification on enactment thereof and rules made there under and for the time being in force, shall apply to arbitration proceedings under this Clause.

32. The Arbitrator may from time to time extend the time for making and publishing the award. He may do so without any need for obtaining the consent of the parties to the dispute.



(Ajay Joshi)

Under Secretary to the Government of India

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नई दिल्ली/New Delhi

Acceptability of Terms and Conditions

Terms and Conditions as given above for the instant Comprehensive Annual Maintenance Contract of different types of Air Conditioners are acceptable to us.

(Authorized Signatory)
Seal of the concerned firm

Dated:

Place:

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. The contract is likely to commence from the date of award of contract and would continue initially for a period of one year which can be extended on year to year basis upto an additional period of two years beyond the initial year of the contract, on the same terms and conditions, subject to satisfactory performance by the successful bidder. This office, however, reserves the right to terminate this contract at any point of time after giving one week's notice to the selected service providing Firm / Agency. However, in case any such extension is to be granted, the willingness of the service provider (the successful bidder) will be asked for before considering any such extension.
2. The tender shall be accepted under **one Bid system**. The interested agencies are advised to submit sealed envelope super scribing "**Bid for CAMC of different types of Air Conditioners**". The instant bid has two components Financial Bid and Application with Details about the Firm/Bidder. Both need to be filled in and uploaded.
3. **The Earnest Money Deposit (EMD) of Rs.30,000/- (Rupees thirty thousand only), refundable (without interest), should necessarily accompany the bid of the bidder concerned in the form of Demand Draft/Pay Order drawn in favour of Pay & Accounts Officer, NITI Aayog, New Delhi, failing which the bid of the concerned agency shall be rejected summarily.**
4. The interested Firms/Agencies may drop the tender **document complete in all respects along with Earnest Money Deposit (EMD) of Rs. 30,000/- with bid upto 02.00 p.m. on 11.04.2018 in the Tender Box kept at the Reception Counter of NITI Aayog, Sansad Marg, New Delhi-1.**
5. The bids received after the due date and time will not be entertained. The conditional bids shall also not be considered and will be rejected in the very first instance, without any further correspondence/communication in this regard.
6. The successful bidder will have to deposit a Performance Security of 10% of the approximate total value of annual contract in the form of Bank Guarantee or FDR or Pay Order from a Commercial Bank hypothecated in favour of Pay & Accounts Officer, NITI Aayog and the amount of such deposit will be intimated at the time of award of contract, on the basis of the total value quoted by the successful bidder.
7. All entries in the tender form should be legible and filled in clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be appended. No overwriting or strike-through is permitted in the Bid form in the quotations given in Indian Rupees. In case some such change is found in any bid, the tender shall be summarily rejected. The changes if any, made elsewhere must be duly attested by the person authorized to sign the bid on behalf of the bidder concerned.
8. The firm quoting the total lowest comprehensive annual maintenance charges excluding of all taxes would be judged as L-1. However, this office reserves the right to choose a firm other than L-1 if there are valid considerations for doing so, in the opinion of the Competent Authority.
9. The firm should indicate labour charges separately for any item of work consequent upon the services to be provided by the firm, if such an item is not covered under CAMC specifically. No request for any such charges will be entertained by this office once the instant tendering process is finalized.
10. NITI Aayog reserves the right to amend/withdraw/relax/modify any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason therefor. The decision of the H.O.D., NITI Aayog, in this regard will be final.

(अजय जोशी)
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अवर सचिव/Under Secretary
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नई दिल्ली/New Delhi



Instructions for Online Bid Submission
Instructions to the Bidders to submit the bids online through
the e-Procurement site <https://eprocure.gov.in>

- 1) Bidder should do the registration in the tender site using the "Click here to Enroll" option available.
- 2) Then the Digital Signature of SIFY/TCS/nCode or any Certifying Authority is to be registered after logging into the site.
- 3) Bidder can use "My Space" area to update standard documents in advance as required for various tenders and use them during bid submission. This will facilitate the bid submission process by reducing time.
- 4) Bidder may read the tenders published in the site and download the required documents/tender schedules for the tenders he is interested.
- 5) Bidder then logs in to the site using the secured log in by giving the user id/ password chosen during registration and password of the DSC/e-token.
- 6) Only one DSC should be used for a bidder and should not be misused by others.
- 7) Bidder should read the tender schedules carefully and submit the documents as asked, otherwise, the bid will be rejected.
- 8) Bidder should take into account of the corrigenda published before submitting the bids online.
- 9) Bidder must in advance prepare the bid documents to be submitted as indicated in the tender schedule and they should be in required format. If there is more than one document, they can be clubbed together.
- 10) Bidder should prepare the EMD as specified in the tender. The original should be posted/couriered/given in person to the specified location as per Tender Document, latest by the last date of bid submission.
- 11) Bidder selects the tender which he is interested using search option & then move it to the my favorites folder.
- 12) From the 'my favorites' folder, he selects the tender to view all the details indicated.
- 13) The bidder reads the terms & conditions and accepts the same to proceed further to submit the bids.
- 14) The bidder has to select the payment option as offline to pay the EMD as applicable.
- 15) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the bid submitted will not be acceptable.
- 16) The bidder has to enter the password of the DSC/e-token and the required bid documents have to be uploaded one by one as indicated.
- 17) The rates offered details have to be entered separately in a spread sheet file (xls) in the space allotted and should be updated as BOQ.xls file for each tender after the financial bid. The BOQ file, if found modified by the bidder will result in rejection of the bid.

18) The tendering system will give a successful bid updation message & then a bid summary will be shown with the bid no & the date & time of submission of the bid with all other relevant details. The bidder has to submit the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.

19) The bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid.

20) The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening date.

21) For any clarifications with the TIA, the bid number can be used as a reference.

22) Bidder should log into the site well in advance for bid submission so that he submits the bid in time i.e on or before the bid submission time. If there is any delay, due to other issues, bidder only will be responsible.

23) **Each document to be uploaded online for the tenders should be less than 2 MB.** If any document is more than 2MB, it can be reduced by scanning at lo resolution and the same can be uploaded. However if the file size is less than 1 MB, the transaction/uploading time will be very fast.

24) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-Procurement system. The bidders should follow this time during bid submission.

25) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

26) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

27) Any document that is uploaded to the server is subjected to symmetric encryption using a generated symmetric key. Further this key is subjected to asymmetric encryption using buyers public keys. Overall, the submitted tender documents become readable only after the tender opening by the authorized individual.

28) For any queries, the bidders are asked to contact by mail cppp-nic@nic.in or by phone: 1-800-233-7315 well in advance.



(अजय जोशी)
(AJAY JOSHI)
अवर सचिव / Under Secretary
नीति आयोग / National Institution
for Transforming India (NITI)
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

CHECK LIST

DOCUMENTS TO BE SUBMITTED ALONG WITH THE BID

1. E.M.D. (Pay Order/Demand draft) to be dropped in EMD box separately.
2. Proof of Registered Office / Branch Office of Company /Firm /Agency in Delhi/New Delhi/NCR.
3. Proofs of own Bank Account (with IFSC Code, Address of the Bank), TIN No., PAN No., GST Registration No.
4. Copies Last year's the Income Tax Return and GST return.
5. Self-attested copy of a certificate indicating that the bidder has carefully read the terms and conditions of the tender and accepted all the provisions of the tender.
6. Self-attested copy of certificate of non-blacklisted by any Government Agency.
7. Certificate that the services of the firm have not been terminated by NITI Aayog before the expiry of the contract during last three years.
8. A proof about average annual turnover not less than Rs. 10.00 lakhs for last three years.
9. A scanned copy of the E.M.D. (Pay Order/Demand draft) to be enclosed with the tender bid.
10. If the bidder is exempted from submission of EMD, copy of relevant orders/documents regarding such exemption to be enclosed with the bid.



(अजय जोशी)
(AJAY JOSHI)
अवर सचिव / Under Secretary
नीति आयोग / National Institution
for Transforming India (NITI)
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi